

**Farmingdale Elementary**  
**PTC Meeting**  
September 13, 2011  
Farmingdale Teacher's Lounge

**Present:** Melissa Buxton, Dawn Hartshorn, Julie Greene, Kristi Osmond, Kristi Dossett, Brandi Moore, Tia Kneuvean, Melissa McFadden, Jamie Yates, Carrie Ward, Tamera Leesman, Lori Mitchell, Linda Walters, Jenny Hutcherson, Jenny Niegrugge, Jerry Quandt

**I. Call to Order**

The meeting was called to order at 6:35 p.m.

**II. Minutes**

Linda made motion to approve the minutes as written. Kristi D. seconded the motion. The motion carried.

**III. Officer Reports**

**A. Treasurer:** A total cash balance of \$54,520.85 was reported. Jenny made a motion to accept the treasure's report. Linda seconded the motion. The motion carried.

**B. 1<sup>st</sup> VP:** No report.

**C. 2<sup>nd</sup> VP:** No report.

**D. Corresponding Secretary:** Dawn reported that the first Farmingdale flyer went out at the end of August. There will be an additional note to go home about the upcoming Room Parent Meeting. The next flyer will go home at the end of September.

**E. Recording Secretary:** No report.

**F. Assistant Treasurer:** No report.

**IV. Committee Report**

**A. Campbell's Labels – No Report.**

**B. Family Fun & School Store –** Shannon Furbeck reported via email that Saturday, November 12, is the Flapjack Fundraiser. The school supply store sales have begun without incident.

**C. Fall Fundraiser 2011–** Carrrie reported that the fundraiser is currently underway. A table was available during Open House. Macy Ward was the winner of the "Guess the Snowflakes" contest held during Open House. Student packets went home on Friday, September 2, and they are due on September 23. There is a buyout option available for those who prefer to donate to the PTC in lieu of selling items.

**D. Box Tops - No Report. .**

**E. Summer Reading Challenge –** Prizes have been disseminated to participating students. Top winners for each grade level are Jessica Gibson (first grade); Blake and Cullen Bixby (second grade); Sierra Nation (third grade); and Landon Allendar (fourth grade and overall winner).

**F. Room Parent Coordinator –** The initial meeting is scheduled for Thursday, September 22, for all parents who are interested in organizing classroom parties and helping with projects in their child's classroom.

**G. Used Book Sale – No Report**

**H. Young Author's – No Report.**

**I. Teacher Appreciation -** The PTC provided back-to-school breakfast on August 18. It was appreciated by all staff members.

**J. Spring Fling Auction –** The event will be held at the Knight's of Columbus on Saturday, March 24. The venue has been secured and will follow a similar format to last year's event with the exception of it being held on a Saturday night. The cost of renting the hall on Saturday evening will be \$800 as opposed to the \$600 fee for a Friday night last year. Lori requested a check for \$500 to hold the hall on that date.

**K. Art Outreach –** Jenny H. reported that she met with Mrs. Ring to assure that the portfolios will coordinate with the themes covered in art class. The program will begin in October.

**L. Tyson Labels –** We are still looking forward to a volunteer to coordinate the program this year.

**M. Teacher Appreciation Luncheon –** No report.

**N. Family Reading Night –** Tom Litchenfield is scheduled to visit our school on March 15.

## **V. OLD BUSINESS:**

**A. Teacher/Staff Breakfast (August 19), Lori M. –** See above

**B. Kindergarten Get Acquainted Breakfast -** The event was held on August 22. Carrie W. reported that the snacks at the breakfast were well received.

**C. Ice Cream Social –** The event was held on Sept 8. Kristi O. and Jenny H. reported that the ice cream was purchased from Sam's Wholesale Club this year. Since the PTC had to purchase all the ice cream, they did not purchase soda or juiceboxes in an effort to save money. As a result of not having to load soda and drinks, the set up time commitment decreased. Water and lemonade were available instead. There is left-over ice cream that is available for purchase at \$5.50 per gallon.

**D. Spring Fling Carnival –** We are still in need of a volunteer to chair the carnival. Plans are on hold for the event until there is a chair or a committee willing to head up the event.

**E. Marketing Materials –** Kim Nehrt has expressed interest in and willingness to design our marketing materials and brochures for the upcoming school year.

**F. Transfer Info to New Board/Committee Chairs –** Carrie advised members of past committees and the Board to pass the information on to the chairs and Board Members for this year. Helpful tips about the different committees and job descriptions, as well as notes, would be useful to members who are moving into the new positions.

## **VI. NEW BUSINESS:**

**A. PTC Audit/Fiscal Review for 2010-2011 –** Janelle Ellis agreed to provide a fiscal review of our books this year. We will have a formal audit every other year as the treasurer's position changes hands.

**B. School Spiritwear -** Lori M. will soon be receiving information from Greg Reed about our on-line sales. Lori proposed that the PTC offer a flyer similar to the order form available through the Plains Booster Club. Lori will also contact Eye-Candy by Brandy again this year. Crystal design wear will be available for purchase during the school spiritwear drive.

- C. District Extracurricular Committee** – The newly formed committee will meet on Monday, October 10, at 6:00 in the Middle School Library. Carrie invited parents to attend individually or on behalf of the PTC.
- D. Technology Committee** – Carrie asked for volunteers who would be willing to serve on the Technology Committee this year. They will meet throughout the year to determine what items are of need and to help align our goals with the District vision.
- E. Volunteer Cards** – They have been coming in. Carrie asked for a volunteer who can put the information on the cards into a spreadsheet. The disaggregated data will be shared with committee chairs as the events approach.
- F. Teacher Requests** – Mr. Yates reported that the iPod Mr. Greer uses for morning walking has died. The cost of replacement and an additional \$100 iTunes giftcard is \$375. Tamera made a motion to approve this request. Dawn seconded the request. The motion carried. Mr. Yates also shared a request from Mrs. Leinberger for a replacement laptop at a cost of \$800. Jenny H. made a motion to approve this request. Dawn seconded the motion. The motion carried.

**VII. Teacher Representatives:** No report.

**VIII. Principal's Comments:** Mr. Yates suggested that attendees follow him on Twitter. His handle is mr\_jyates. He will be sharing information about education and cutting edge teaching techniques throughout the school year. He also directed attendees to look at the ISBE website as well as the Illinois Interactive Report Card on-line. Mr. Yates will also be taking winners of Summer Reading Challenge to Chuck e. Cheese on September 23.

**IX. Adjourn:** Lori made a motion to adjourn the meeting. Dawn seconded the motion. The motion carried and the meeting adjourned at 7:37 p.m. The next meeting will be held on Tuesday, October 11, at Farmingdale Elementary, in the Teacher's workroom.

Submitted by,

Melissa L. McFadden